

**SOUTHWEST CHAPTER
OF
PROFESSIONAL LAND SURVEYORS OF COLORADO**

CONSTITUTION

PREAMBLE

Whereas the professional of Land Surveying is an ancient and honorable one, deserving of respect and admiration, and therefore requiring active and ardent support of the legal ethical standards demanded by the professional, and whereas it is accepted that a great need exists for a regional organization of Professional Land Surveyors in Southwest Colorado to promote the profession of Land Surveying for the betterment of the profession and the public.

I. NAME - The name of this organization shall be the Southwest Chapter of Professional Land Surveyors of Colorado (SWCPLSC) and its place of business shall be in the southwestern portion of the State of Colorado.

II. PURPOSE - The purpose of this organization shall be to improve and support the profession of Land Surveying in Southwestern Colorado and the State of Colorado by creating an atmosphere of harmony and cooperation among the membership.

III. MEMBERSHIP AND DUES - Classes and dues of membership are as set forth in the by-laws.

IV. OFFICERS - The officers of this organization shall constitute the Executive Council and shall consist of a President, Vice President, Secretary-Treasure, Immediate Past President, and four Directors. The President, Vice-President and Secretary-Treasure shall be elected to one-year terms and the four directors shall be elected to two-year terms provided that the term of the directors shall be staggered so that two shall be elected every two years. Of the initial four directors, two will be elected for a one-year term only. Only Colorado Registered Professional Land Surveyors may hold elective office. The method of electing officers and their duties shall be provided for in the by-laws.

V. MEETINGS - The organization shall hold meeting as set forth in by-laws.

VI. AMENDMENTS - This constitution may be amended by a two-thirds majority of the total voting membership of the organization.

VII. PROPERTY - Income property of the organization shall not inure in whole or in part, to the Directors or to any other individual whatsoever. Assets of the organization shall be transferred, upon dissolution, to other organizations formed and operated for similar tax exempt purposes, to the PLSC, Inc., or to the State Board of Registration for Professional Engineers and Professional Land Surveyors.

BY-LAWS

ARTICLE 1. MEMBERSHIP AND DUES

Section A. Classes - No person shall be eligible for membership in this chapter unless such person is eligible membership in PLSC, Inc. The fact of voting membership in a chapter is conditional upon concurrent and actual membership of said person in the parent corporation. Chapter officials shall be accountable for enforcement of this provision. Sustaining Members shall be encouraged to be members of the parent organization but shall not be a requirement for membership in this Chapter. There shall be four (5) Classes of membership in this Chapter, which shall be as follows:

a. Voting Member: Voting Members shall have full voting and office holding privileges in this Chapter. Voting membership shall be open to any person who is registered as a Professional Land Surveyor in the State of Colorado, and whose registration is current and in full force and effect. The membership dues for Voting Members shall be \$20 annually.

b. Associate Member: Associate Members shall have no voting or office holding privileges. Associate membership is open to any person who is interested in the profession of land surveying, upon payment of proper dues and as may be set forth in the By-Laws of this Chapter. The membership dues for Associate Members shall be \$20 annually.

c. Student Membership: Student Members shall have no voting or office holding privileges. Student membership is open to any undergraduate student who is interested in the professional of land surveying and who shall pay the proper dues as set forth in the By-Laws of this Chapter. The membership dues for Student Membership shall be \$20 annually.

d. Sustaining Membership: Sustaining members shall have no voting or office holding privileges. Sustaining membership is open to any person, firm or corporation engaged in any business directly relating to land surveying, or is otherwise interested in the profession of land surveying, and shall have paid the annual dues established by the By-Laws for sustaining membership. The membership dues for Sustaining Membership shall be \$50 annually.

e. Retired Professional Surveyor: "Retired" shall be defined as follows: that the applicant shall no longer participate in the proactive of land surveying - including office work, field work and consultation. However this restriction shall not preclude an individual from maintaining his/her license in force, nor from providing testimony as an expert witness or serving as a court appointed commissioner. The following attributes shall apply to this membership classification:

1. The applicant must have been a Voting Member in good standing with PLSC, Inc. in the year immediately prior to the year in which the

Retired classification would become effective.

2. That the membership fee is initially set at \$20.00 per year.
3. That the Retired classification shall be non-voting classification.
4. That the eligibility for the Retired classification shall be reaffirmed upon each annual renewal.
5. That the annual Chapter Roster shall include in the Retired members name and registration number followed by an (R), together with the address and telephone number.
6. That the Retired Member shall receive all regular mailings sent out by the this Chapter.

Section B. DUES - Dues shall be due and payable as of January 1 of each year and shall be delinquent if not paid by March 1 following. Membership rights shall cease when dues become delinquent.

Section C. The Executive Council upon investigation may endorse or commend an individuals actions or conduct.

ARTICLE II. ELECTIONS

Section A. Nominations

1. The Nominations and Elections Committee shall nominate at least one and preferably two candidates for each office. As part of acceptance of nomination each nominee shall issue a position statement.
2. Additional nominations may be made from the floor at the time of the election meeting.

Section B. Conduct of Elections

1. Elections will be held at the first general meeting of the SWCPLSC each year. The Nominations and Elections Committee shall conduct the election as a secret written ballot and announce the results prior to the closing of the meeting held on election day.

Section C. Installation of Officers

1. New Officers and Directors shall be installed take office immediately on the closing of the meeting held on election day.

ARTICLE III. ELECTIVE OFFICERS

Section A. Qualifications - Officers shall be Voting Members in good standing and Colorado registered Professional Land Surveyors.

Section B. President - The president shall preside at all meetings of both the Membership and the Executive Council. At or before the first Executive Council meeting following his assumption of office he shall in conjunction with the vice president appoint standing committee chairmen, and any such special committees as are authorized by the Executive Council. The president shall call such special meeting of the Executive Council as he deems necessary. The president shall not succeed himself in office. The president, at the termination of his or her office shall be a member the Executive Council as Immediate-Past President.

Section C. Vice President - In the absence of the president, the vice president shall assume the duties of president. In the event of death, or resignation, or removal of the president from office the vice president shall assume the duties thereof for the unexpired term. The vice president shall coordinate standing and special committees and be a defacto member of the same.

Section D. Secretary-Treasurer - The secretary-treasurer shall maintain all records of the organization and transcribe the minutes of all meetings and be responsible for all communications and correspondence of the organization. He shall be responsible for the receipt and disbursements of all monies of the organization.

Section E. Immediate-Past President - The immediate-past president shall be a member the Executive Council and shall chair the Nominations and Elections Committee.

Section F. Directors

1. The standing committee chairmen shall be appointed by the president with the exception of the Nominations and Election Committee.

2. At the election in 1994, two directors shall be nominated and elected for one-year terms of office and two directors shall be nominated and elected for two-year terms of office.

Section G. Vacancies - Any vacancy in the elective offices, except that of president, shall be filled by the Executive Council to serve until the next general election.

ARTICLE IV. EXECUTIVE COUNCIL

Section A. Duties and Functions - The Executive Council shall program and manage the organization and shall have the power to issue by resolution statements of policy of the organization that is not inconsistent with that of the parent organization or of this Chapter. Any special meetings of the organization shall be authorized by the Executive Council.

Section B. Executive Council meetings shall be held at a time and place set by the Executive Council and such special meetings shall be held as are called for by the president. Unless otherwise specified, normal business shall be conducted by a quorum of at least five members.

ARTICLE V. COMMITTEES

Section A. Standing Committees - Members of each standing committee shall be appointed by the respective committee chairman.

1. Education and Programs Committee
2. Legislative Committee
3. Publications and Membership Committee
4. Nominations and Elections Committee

Section B. Special Committees - Special committees may be formed as

necessary by the Executive Council with the chairman appointed by the president.

Section C. Committee expenses shall be approved in advance by the Executive Council.

ARTICLE VI. GENERAL MEETINGS

Section A. Regular Meetings - Regular meetings shall be held on the fourth Wednesday of the evenly number months of the year except December.

Section B. Special Meetings - Special meetings shall be called as needed by the Executive Council.

Section C. Notification of Meetings - All members shall be notified of all meetings by the Secretary-Treasurer.

Section D. Rules of Procedure - The order of business of all meetings shall be conducted in accordance with Robert's Rules of Order. The rules contained therein shall govern this organization in all cases in which they are applicable and in which they are not inconsistent with the by-laws and constitution of the organization.

ARTICLE VII. FISCAL PROCEDURE

Authorization of all expenditures shall be made by the Executive Council. Any expenditures exceeding \$200 shall be approved by a majority vote of the general membership. An annual audit shall be provided by the Executive Council to the general membership at the annual meeting in February of each year. Once approved, a copy shall be forwarded to the Secretary-Treasure of the parent organization, PLSC, Inc., not later that March 1st. The fiscal year shall coincide with the calendar year.

All monies of this organization shall be banked at a government chartered bank of the choice of the President, Vice President, or Secretary-Treasurer under any two officers signature.

ARTICLE VIII. AMENDMENTS OF BY-LAWS OR CONSTITUTION

By-laws may be amended by a simple majority vote of the total voting membership of this organization.

Any proposed amendment to these by-laws or to the constitution must be mailed to all Voting Members 30 days prior to any meeting at which the proposed amendment is to be voted on. Members may vote in person at the meeting or by mail ballot.